

## **Application Submission Process**

To submit your sponsorship application, please follow the steps outlined below to ensure your application is processed efficiently:

- 1. **Prepare Your Application:** Compile all required documents and information as per the checklist above. Make sure your application clearly demonstrates how your event aligns with GHN's mission and focus areas.
- 2. **Application Form:** Complete the sponsorship application form available on the GHN website. Ensure all sections are filled out accurately and attach any additional supporting documents as needed.
- 3. Review Process: After submission, your application will undergo a review process by the GHN sponsorship committee. This could include requests for further information or clarification regarding your application.
- 4. Application Deadline: Applications submitted by the 15th of each month will be considered by the Communications Committee, which meets on the first Tuesday of the following month. Timely submission is essential for participation.
- 5. **Notification:** You will be notified via email concerning the status of your application within 60 days of the submission deadline.
- 6.. Funding Disbursement: If approved, sponsorship funds will be disbursed according to the terms agreed upon in the sponsorship agreement. Please be prepared to submit any necessary banking information to facilitate the transfer of funds.

We appreciate your interest in partnering with Greater Health Now (GHN) to promote health equity and support our communities. If you have any questions about the application process or require assistance, please do not hesitate to contact us at asmith@greaterhealthnow.org.